

LC/DHD: 1860620

08 June 2020

Dear

Thank you for your request for information under the Freedom of Information (Scotland) Act (2002).

I now respond to your request as follows:

1. Please advise the total spend on recruitment agencies in the last 12 months?

£114,535.11

2. Please advise what the temp agency spend for admin, call centre, data processors and clerical roles in last 12 months?

None. All agency spend was for professional services support i.e. Accountancy and Human Resources

3. Please advise temporary agency spend for warehouse, catering and cleaners in last 12 months?

None. Please refer to response in point two.

4. Please advise what the permanent agency spend has been in the last 12 months?

None.

5. What agencies have you used in the last 12 months for admin, call centre, data processors, clerical, warehouse, catering and cleaners in the last 12 months?

None.

Agencies used were for provision of professional services support. In those instances, the College used Hays Office Support and Michael Page Recruitment.

6. What framework agreements do you use for agencies? i.e. APUK, Crown Commercial Services?

The College procures the use of agencies through the Advanced Procurement for Universities and Colleges (APUC).

7. What process do agencies need to follow to be given jobs to work on?

The College would contact agencies on APUC list to give them an opportunity to identify suitable candidates within a reasonable time frame. Where these agencies are unable to identify a suitable candidate(s), the College will seek to contact agencies out with the agreement.

8. Who is responsible for recruiting new agencies?

Advanced Procurement for Universities and Colleges (APUC).

I trust the above response meets your request for information in full.

Should you be unhappy with the College's response you are entitled to seek a review of the response. To seek a review, you should apply, in writing, to Derek Smeall, Principal, stating the grounds for seeking a review.

I also wish to advise you that the Scottish Information Commissioner has launched an online appeals service via their website – the link is as follows:

www.itspublicknowledge.info/appeal.

Other contact information for the Scottish Information Commissioner is listed below:

Tel: 01334 464610

Email: enquiries@itspublicknowledge.info

Thank you for your interest in the College.

Yours sincerely

[Redacted signature]

Pp

Interim Assistant Principal

