

LC/DHD: 1620320

25 March 2020

Dear

Thank you for your request for information under the Freedom of Information (Scotland) Act (2002).

I now respond to your request as follows:

1. Has there been incidents when students experienced stress and/or verbal abuse during class breaks at the hands of others using the college.
  - a. When incidents of stress and/or verbal abuse were experienced by students during class breaks was there Glasgow Kelvin College support staff present at the time and dealing with situations in satisfactory and timely manner?
  - b. When stress and/or verbal abuse of students during lesson breaks did occur were all incidents recorded and manager(s) updated?
  - c. When incidents of stress and/or abuse did occur, recorded and manager(s) updated what steps were taken by Glasgow Kelvin College to ensure, as far as humanly possible there would be no repeat of this type of incident?

There are no accidents/incidents recorded as outlined.

2. Was Glasgow Kelvin College Health & Safety department informed of each incident and were they able to provide feedback, if so please provide details?
  - a. Has there been reported incidents when students experienced accidents and/or serious injury during lesson breaks?
  - b. If accidents and/or serious injury was experienced by student(s) were Glasgow Kelvin College staff present at the time and able to deal with the situation in a satisfactory and timely manner?
  - c. If accidents and/or injuries were experienced by students during lesson breaks was all relevant paperwork completed and manager(s) updated?
  - d. If accidents and/or injuries to students were reported what steps did Glasgow Kelvin College take to ensure, as far as humanly possible there would be no repeat of students being involved in further accidents and/or serious injury?

- e. Was Glasgow Kelvin College Health & Safety department informed of each accident and/or injury were they able to provide feedback of any kind, if so please provide details?

There are no records existing, nor has the Health and Safety Manager received reports of stress experienced by students or others.

I trust the above response meets your request for information in full.

Should you be unhappy with the College's response you are entitled to seek a review of the response. To seek a review, you should apply, in writing, to Derek Smeall, Principal, stating the grounds for seeking a review.

I also wish to advise you that the Scottish Information Commissioner has launched an online appeals service via their website – the link is as follows:

[www.itspublicknowledge.info/appeal](http://www.itspublicknowledge.info/appeal).

Other contact information for the Scottish Information Commissioner is listed below:

Tel: 01334 464610

Email: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

Thank you for your interest in the College.

Yours sincerely

PP

**Director of Corporate Services**

