Glasgow Kelvin College

Board of Management

Audit and Risk Committee

Agenda

Agenda for the meeting scheduled to be held at 5pm on Tuesday 17 May 2022 via Microsoft Teams

1. Sederunt

2. Apologies

3. Terms of Reference
Audit and Risk Committee Terms of Reference

4. Declarations of Interests and Connection
a) Interest[1]
b) Connection[2] (connections can be declared at this point in the meeting, they will not be minuted)

5. Minute of the Previous Meeting held on 22 February 2022 *(For Approval)*
(copy attached)

6. a) Matters Arising from the Previous Meeting held on 22 February 2022

b) Action List *(For Noting)*
i) Audit and Risk Committee Action Log as at May 2022
(copy attached)

Items for Approval and Endorsement

7. Audit Action Plan *(For Approval)*
Report by Director of Corporate Services
(copy attached)

8. Internal Audit Reports – Henderson Loggie *(For Approval)*
a) Publicity and Communications
b) Data Protection
(copies attached)

[1] An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

[2] A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

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9. External Audit Annual Plan 2021/22 *(For Approval)* **NOT IN THE PUBLIC DOMAIN**
External Auditor
(copy attached)

10. Statutory Accounting Policies *(For Approval)*
Report by Vice Principal Operations and Head of Finance
(copy attached)

11. Internal Audit Contract Extension *(For Approval)*
Report by Vice Principal Operations
(copy attached)

Items for Noting

12. Internal Audit Progress Report – 2021/22 Annual Plan
Report by Henderson Loggie
(copy attached)

13. Risk Management Update - NOT IN THE PUBLIC DOMAIN
(containing: Risk Management Activities / Review, Fire Risk Assessment, Cladding, Chemical Leak at Springburn, Vandalism at East End Campus, Insurance Conference, Student Experience / Performance Indicator Data, Budget Cuts for 2022/25, SFC In year Redistribution of Credit Activity AY 2021/21, Land at Springburn, Risk Management Committee and GKC and Rostov on Don)
Report by Vice Principal Operations and Director of Corporate Services
(copy attached)

14. Governance Update
(containing: Data Protection Audit, BC – Tabletop Exercise, Springburn Train Station Regeneration/Access to Springburn Railway Station and Standards Commission's Guidance on Revised Model Code of Conduct)
Report by Director of Corporate Services
(copy attached)

15. Governance Action Plan Update
Report by Secretary to the Board of Management and Director of Corporate Services
(copy attached)

16. Insurance Cover Update
Report by Director of Corporate Services
(copy attached)

17. Audit Scotland
a) Technical Bulletin 2021/3
Technical Bulletin 2022-1 (audit-scotland.gov.uk)

Items of Correspondence – NOT IN THE PUBLIC DOMAIN

18. a) Item 18a - Glasgow Kelvin - 2022 Ballot Result Notification Letter .pdf.pdf
b) Item 18b - GKC Certificate of Assurance - Annex B 260422.pdf

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c) Item 18c - External Auditor Appointment AY 2022.23 to 2026.27.pdf
d) Item 18d - GKC Escalation of ASOS Letter from EIS.pdf

Risk, Equality and Data Protection - Discussion

19. Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda

20. Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda

21. Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda

22. Closure

23. Date of Next Meeting
TBC

24. Committee Focus Group Self-Evaluation - Members Only Session

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