Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held at 5pm on Monday 5 October 2020 via Microsoft Teams

1. Sederunt

2. Apologies

3. Declarations of Interest

4. Minute of the Previous Meeting held on 31 August 2020 *(For Approval)*
(copy attached)

5. Matters Arising from the Previous Meeting held on 31 August 2020

a) Board of Management Membership Update
Clerk to the Board of Management
(verbal update)

b) Board of Management Development Update
Clerk to the Board of Management
(verbal update)

6. Correspondence *(for Information)*

a) Letter from the Chair, on behalf of Board members, to the Chair of GCRB re. Digital Poverty – 1 September 2020
b) Letter from the Chair of GCRB to the Chair re. Digital Poverty – 4 September 2020
c) Letter from the Chair, on behalf of Board members, to the Chair of GCRB re. Poverty - 18 September 2020
d) Letter from GKC Student Association to Chair of GCRB re. Digital Poverty
e) Correspondence to the Scottish Government and GCRB re. Digital Poverty from:
i) D Linden, MP
ii) B Doris, MSP
(copies attached)

STANDING ITEMS

7. Draft Standing Committee Minutes and Meeting Summary *(For Information)* **– NOT IN THE PUBLIC DOMAIN**
a) Draft Minute of Audit and Risk Committee – 8 September 2020
b) Draft Minute of Finance and Resources Committee – 15 September 2020

c) **Summary of Learning and Teaching Committee meeting – 1 October 2020**
(copies attached)

8. a) **Chair's Report** *(For Information)*
Report by Chair
(verbal)

b) **Update Report** *(For Information)*
Report by Principal
(copy attached)

c) **Student Association Update on 2020-21 Priorities** *(For Approval)*
Report by Students' Association Presidents'
(copy attached)

ITEMS FOR APPROVAL AND DECISION

9. **Budget Academic Year 2020/21 - NOT IN THE PUBLIC DOMAIN**
Report by Principal and Head of Finance
(copy attached)

10. **College Strategic Priorities and Objectives 2020/21**
Report by Principal and Communications Manager
(copy attached)

11. **Code of Good Governance – Externally Facilitated Effectiveness Review and Self-Evaluation 2020/21**
Report by Clerk to the Board
(copy attached)

ITEMS FOR NOTING

12. **College Operational Transformation & Renewal 2020/21 – Update**
Report by Vice Principal Curriculum and Quality Enhancement
(copy attached)

13. **Workforce Plan (2017/22) – Review**
Report by Director of Human Resources
(copy attached)

14. **Annual Staff Attendance Report for 1 August 2019 to 31 July 2020**
Report by Director of Human Resources and Senior Human Resources Business Partner
(copy attached)

FOR INFORMATION

15. **Covid-19 - Staffing Approach**
Report by Director of Human Resources
(copy attached)

RISK, EQUALITY AND DATA PROTECTION

16. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

17. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

18. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

19. **Long Term Agenda**
(copy attached)

20. **Closure**

21. **Date of Next Meeting**
Monday 7 December 2020 – location to be confirmed

22. **All Press Releases relating to the College are available to view on the Board Portal via the following link:**
https://intranet.glasgowkelvin.ac.uk/sites/board/Pages/press.aspx