Glasgow Kelvin College

Board of Management

Finance and Resources Committee

Agenda

Agenda for the meeting scheduled to be held at 5pm on Tuesday 10 May 2022 via MS Teams

1. Sederunt

2. Apologies

3. Terms of Reference
Finance and Resources Committee - Terms of Reference.pdf

4. Declarations of Interests and Connection
a) Interest[1]
b) Connection[2] (connections can be declared at this point in the meeting, they will not be minuted)

5. Minute of the Previous Meeting held on 8 February 2022 *(For Approval)*
(copy attached)

6. a) Matters Arising from the Previous Meeting held on 8 February 2022

b) Action List *(For Noting)*
i) Finance and Resources Committee Action Log as at May 2022
(copy attached)

Items for Approval and Endorsement

7. Finance Report *(For Noting and Approval)*
(containing Executive Summary, Indicative Funding Allocation 2022/2023, APUC Contracts, March Management Accounts, Quarter 2 Forecast, Debt, Student Support Funds and Cash)
Report by Vice Principal Operations and Head of Finance
(copy attached)

8. Draft Three Year Budgets 2022-25 - NOT IN THE PUBLIC DOMAIN
Report by Vice Principal Operations and Head of Finance
(copy attached)

[1] An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

[2] A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

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9. Annual Health and Safety Policy Review
Report by Health and Safety Manager
(copy attached)

10. Fixed Asset Disposal/Write-Off
Report by Director of Digital Services
(copy attached)

Items for Noting

11. Capital and Sustainability Update
(containing capital planning / expenditure, campus/estate re-investment plan, recruitment for Environmental Sustainability Manager and Land at Springburn)
Report by Director of Corporate Services
(copy attached)

12. Human Resources Update – Appendix 2 NOT IN THE PUBLIC DOMAIN
Report by Director of Human Resources
(copy attached)

13. Risk Management Update – Appendix 4 NOT IN THE PUBLIC DOMAIN
Report by Vice Principal Operations and Director of Corporate Services
(copy attached)

Items for Correspondence

14.
a) APUC Core Team Budget / Funding Summary Document for 2022/23 and 2023/24 Academic Years
b) Financial Sustainability of Colleges and Universities in Scotland Summary
c) Glasgow Kelvin College - EIS/FELA 2022 Ballot Result Notification Letter .pdf.pdf
d) SFC - Certificate of Assurance 2021.22
e) Approved Health & Safety Minutes - 16 March 2022.pdf

Risk, Equality and Data Protection - Discussion

15. Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda

16. Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda

17. Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda

18. Closure

19. Date of Next Meeting
TBC

20. Committee Focus Group Self-Evaluation Template - Members Only Session
(copy attached)