Item 07
For Noting

Glasgow Kelvin College

Academic Board – 18 February 2022

Quality Enhancement Update

Report by Quality Enhancement Manager

1. Purpose

This document is intended to apprise members of important updates to quality assurance matters for session 2021-22.

2. College Update

2.1 College Leavers' Destination Survey

The Scottish Funding Council (SFC) has identified 1700 leavers from the College from last session. The SFC already has sufficient data for 866 of these and the College is therefore required to contact the remaining 834 leavers in order to obtain their destinations since leaving the College. 82 leavers have already responded to an online survey which was sent out to those who attended the recent graduation ceremonies. College staff are now attempting to contact the remaining 752 leavers. The Closing date is 25th March 2022.

2.2. Quality Week

The next Staff Development Day will take place on the 9th March 2022. The format will be similar to the previous one in November, whereby staff will be able to select from a series of workshops in the morning. In the afternoon, workshops will continue for support staff. Teaching staff will be asked to take part in mixed group discussions for the first hour. The remainder of the afternoon will be handed over to faculty managers to arrange activities for their staff. This will provide an opportunity for curriculum teams to hold their third team meeting. A template for these meetings is attached in Appendix 1. Curriculum Teams which are unable to meet in the afternoon will be expected to hold their team meeting at some other convenient time during the week.

2.3 Internal Quality Audit

A series of meetings was held with staff from Henderson & Logie, during week commencing 17th January, to look at how well the College's quality assurance processes were being implemented. The auditors are due to report back to the College soon with their findings.

2.4 Senior Faculty Managers' Forum

The Senior Faculty Managers' Forum met for the first time on Monday 7th February. The purpose of the Senior Faculty Managers Forum will be to consider matters of significance related to learning and teaching, quality, and curriculum planning and delivery.

Membership consists of all Senior Curriculum Managers, Directors of Faculty, Vice Principal Curriculum and Quality, and the Head of Quality. The meeting will be Chaired by the Vice Principal Curriculum with the Chairs of the Quality and Curriculum Planning Groups also reporting.

The Forum will meet on the first Monday of each month and, on these dates, it will replace the previously scheduled weekly meetings of both the Curriculum Planning Group and the Quality SCM meetings. Both of these meetings will report into the newly formed Senior Faculty Managers' Forum.

3. SQA Update

3.1 Next Generation Qualifications

The SQA has begun its work on the Next Generation project with a number of HN pilot programmes. One of the key aspects of this project will be fewer and larger units with the aim of reducing the assessment load for students and thus eliminating the need for graded units. The new pilot programmes will also explore how best to embed metaskills and digital technology in learning, teaching and assessment activities. The lessons learned from this project are likely to be extended to a wider range of qualifications in the near future. A number of resources have been developed to inform staff of progress to date. The following webinars are now available for booking on the SQA Academy:

- Articulation and Progression – Wednesday 23 February
- Quality Assurance – Thursday 24 March
- Grading Models – Thursday 21 April
- Learning for Sustainability – Tuesday 24 May
- Reflections on a Year of Pilot Delivery – Wednesday 22 June

Valerie Innes, who is on secondment to the project from the UHI, will be attending our Staff Development Day on the 9th March to provide an update on Next Generation which will be available to all staff.

There is also an overview of the Next Generation project on the SQA website here.

3.2 SQA Exams - Modifications and revision support 2021-22

Due to the disruption to learning and teaching caused by the pandemic, the SQA had made modifications to course assessments at the start of the session. More information on these modifications can be found on the SQA website here.

Revision support material will be published during the week beginning 7 March to help learners with exam preparation.

3.3 HNVQ Arrangements for Completing Programmes 2021-22.
The SQA Guidance for completing HNVQ programmes was published at the start of the session and is available on the SQA website here

The third option is still permissible, but only after prior permission has been granted by SQA. Teaching teams which intend to use the third option should contact the Quality Enhancement Manager before opting for this route.

4. SCQF Audit

The College submitted evidence to the SCQF Partnership, at their request, in December 2021. A meeting has been scheduled for Friday 25th February at which feedback will be received by the College. Details of this will be provided at the next Academic Board meeting.

5. Resource Implications

There are no resource implications arising directly from this report

6. Equalities

There are no equality implications arising directly from this report.

7. Risk and Assurance

This report provides assurance that the College is adhering to current quality assurance guidance provided by awarding bodies.

8. Data Protection

There are no data protection implications arising directly from this report

9. Recommendations

Members are recommended to note the contents of the report.

10. Further Information

Members can obtain additional information on the contents of this report from John Gallagher, Quality Enhancement Manager (jgallagher@glasgowkelvin.ac.uk) or Robin Ashton, Vice Principal Curriculum and Quality Enhancement (rashton@glasgowkelvin.ac.uk)

John Gallagher (QEDM)
10 February 2022

Appendix 1

Curriculum Team Meeting 3
(March)

Subject areas:

Curriculum Manager:

Date:

Attended by:

Agenda Items

1. **Approaches to Learning, Teaching and Assessment:**

A) Planning for Block 3

- *How can we increase on-campus content in light of reduced covid restrictions?*
- *Arrangements are in place to support learners and staff to adjust to changes in curriculum.*
- *Arrangements are in place to deliver assessment on and off campus.*
- *Actions to be recorded in Action Plan below*

B) Hybrid Approach to Course Delivery in 2022-23

- *How could the "Digital Day" work best in our programmes?*
- *Review course units and identify digital units.*
- *What are the opportunities for project work and integrated assessments?*
- *How do we ensure that digital days don't risk high student withdrawals?*
- *Actions to be recorded in Action Plan below*

2. **Retention and Progress from Block 2**

- *Discussion of Retention to date.*
- *Discussion of pass rates for each unit.*
    - *Proportion of students passing each unit.*
    - *Which units are completed successfully?*
    - *Which units have low pass rates?*

- *Reasons for those who have not yet passed.*

- *Identification of areas of good practice and improvement.*
- *Highlight any courses which cannot be completed using traditional methods**
- *Actions to be recorded in Action Plan below.*

3. Student Feedback

- *Class representative feedback*
- *Other sources of student feedback, e.g. focus group, direct feedback etc.*
- *Discussion of where student suggestions could be implemented to improve course delivery or student satisfaction.*
- *Actions to be recorded in action plan below.*

4. Additional items

- *Other relevant discussions at the discretion of the course team. Record anyactions below.*

5. Risks Identified

- *Discussion of identified risks.*
- *Record any actions below.*

Action Plan

	Details of Action	**Person(s) responsible**	**Target date**
1			
2			
3			
4			
5			

Completed forms to be returned to QSCM

*****Permission must be requested from SQA before using the Critical Competences/Evidence route (Option 3). Please contact John Gallagher for further information before attempting to do this. Course teams can continue to use amended assessments (Option 2) as in previous two years.

Appendix 2

SQA HNVQ Assessment Decision Tree