

LC/DHD: 0240920

24 September 2020

Dear

Thank you for your request for information under the Freedom of Information (Scotland) Act (2002).

I now respond to your request as follows:

1. Please advise the total spend on recruitment agencies in the last during 2018/2019? sic.

£54877.60

2. Please advise what the temporary agency spend for admin, call centre, data processing and clerical roles during 2018/2019?

N/A – All agency spend was for professional services support i.e. Accountancy, ICT and Human Resources.

3. Please advise what the temporary agency spend for roles such as warehouse, catering and cleaners during 2018/2019?

N/A – as above

4. Please advise what the permanent agency spend has been during 2018/2019?

£6852

5. Which recruitment agencies have you used in the last 12 months for admin, call centre, data processing, clerical, warehouse, catering and cleaners?

N/A – Agencies used were for the provision of professional services support as referred to above. In those instances, the College used Hays Office Support and Michael Page Recruitment.

6. Which framework agreements do you use for agencies? i.e. Scottish Government, APUK, Crown Commercial Services? sic.

Advanced Procurement for Universities and Colleges (APUC).

7. What process do recruitment agencies have to follow to be given jobs to work on?

The College would contact agencies available on APUC list to allow them the opportunity to identify suitable candidates within a reasonable time frame. Where these agencies are unable to identify a suitable candidate(s), the College would then seek to contact agencies out with the agreement.

8. Who is responsible for engaging new recruitment agencies?

Advanced Procurement for Universities and Colleges (APUC).

I trust the above response meets your request for information in full.

Should you be unhappy with the College's response you are entitled to seek a review of the response. To seek a review, you should apply, in writing, to Derek Smeall, Principal, stating the grounds for seeking a review.

I also wish to advise you that the Scottish Information Commissioner has launched an online appeals service via their website – the link is as follows:

www.itspublicknowledge.info/appeal.

Other contact information for the Scottish Information Commissioner is listed below:

Tel: 01334 464610

Email: enquiries@itspublicknowledge.info

Thank you for your interest in the College.

Yours sincerely

Interim Assistant Principal

