

Glasgow Kelvin College - Governance Action Plan: as at June 2023

Item No	Item	Taken from/request received from	Item that is required	Person Responsible	Due Date	Comments
1	Board of Management Self Evaluation Actions 2021/22	Board of Management Self Evaluation Meeting – 27 June 2022	Board Report	Chair of Board / Secretary to Board / Vice Principal Operations	Include on Board Agendas in October and December Board meetings	A third step would be to ensure the Board is aware of the evidence already gathered by the College that can be used to demonstrate value to the students and to the community, such as information on student postcodes analysed by SIMD, and student survey information on satisfaction levels. It is proposed that the analysis by postcode for SIMD purposes is included in the information produced under the category below 'Cost of Living Crisis'.
	<ul style="list-style-type: none"> The increase in the Cost of Living will hit deprived areas most severely. This represents a new crisis facing our students and the local community. A few actions were suggested in particular it would be useful; <ul style="list-style-type: none"> to receive reports so that student mental health issues can be monitored. 	Board of Management Self Evaluation Meeting – 27 June 2022	Board Report	Chair of Board / Secretary to Board / Vice Principal Operations	March / June 2023 Board meeting	It is proposed that a report on cost of living issues including the monitoring of student mental health issues, and an analysis of student postcodes by SIMD is provided to the Board.
	<ul style="list-style-type: none"> It would be useful to understand what bids had been made to funding sources other than SFC; which bids had been successful, and the sums of money involved. 	Board of Management Self Evaluation Meeting – 27 June 2022	Board Report	Vice Principal Operations / Director of Business Development	June 2023 Board agenda	A report on non SFC funding bids and the outcome of those bids will be provided to the Board in this academic year.
2	Chair of the Board Appraisal	Code of Good Governance for Scotland's Colleges	Appraisal Paperwork	Vice Chair / Senior Independent Member	by end of academic year 2022/23	
3	Principal's Appraisal	Code of Good Governance for Scotland's Colleges	Appraisal Paperwork	Chair / Vice Chair	by end of academic year 2022/23	
4	Secretary to the Board of Management Appraisal	Code of Good Governance for Scotland's Colleges	Appraisal Paperwork	Chair / Vice Chair	by end of academic year 2022/23	