Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held at 5pm on Monday 31 August 2020 via Microsoft Teams

1. Sederunt

2. Apologies

3. Declarations of Interest

4. Welcome
Chair, Board of Management
(verbal)

5. Minutes of the Previous Meeting held on 8 June 2020 *(For Approval)*
(copy attached)

6. Matters Arising from the Previous Meeting held on 8 June 2020

a) Board and Committee Membership and Recruitment – Update *(For Noting)*
Report by Clerk to the Board
(copy attached)

7. Correspondence *(for information)*

a) Letter from Richard Lochhead, MSP, to David Linden, MP, re. Digital Exclusion – 6 August 2020
b) SFC Announcement SFC/AN/12/2020: Announcement of additional capital funding for colleges and universities in Academic Year 2020-21 to support digital provision for learners
c) Glasgow Communities Fund Update – 17 August 2020
d) Letter from Richard Lochhead, MSP, Start of Next Academic Year Request for Information and Response – 18 August 2020
e) Letter from Richard Lochhead, MSP, re Compulsory Redundancies and Fair Work Principles – 19 August 2020
(copies attached)

STANDING ITEMS

8. Draft Standing Committee Minutes and Meeting Summary *(For Information)* **– NOT IN THE PUBLIC DOMAIN**

a) Meeting Summary- Audit and Risk Committee 16 June 2020
b) Draft Minutes – Audit and Risk Committee 16 June 2020
c) Draft Minutes - Executive Committee

i) **25 June 2020 - FFR submission to GCRB included as appendix to minute**
ii) **6 August 2020**
iii) **18 August 2020**
(copies attached)

9. a) Chair's Report (For Information)
Report by Chair
(verbal)

b) Principal's Update Report (For Information)
Report by Principal
(copy attached)

c) Student Association Progress Report (For Information)
Report by Students' Association Presidents
(copy attached)

10. COVID19 Issues

a) College Operational Transformation & Renewal 2020/21 – Update (For Noting)
Report by Vice Principal Curriculum and Quality Enhancement

b) SFC Review of Coherent Provision and Sustainability (For Noting)
i) Glasgow Kelvin College Submission
ii) Colleges' Scotland Submission
Report by Vice Principal Curriculum and Quality Enhancement
(copies attached)

ITEMS FOR ENDORSEMENT

11. a) Draft Budget Academic Year 2020/21 - NOT IN THE PUBLIC DOMAIN
Report by Principal & Head of Finance

b) Management Accounts – 11 months to 30 June 2020 *(For Noting)*
Report by Principal and Head of Finance
(copies attached)

ITEMS FOR APPROVAL AND DECISION

12. Board Development Programme
Report by Clerk to the Board of Management and Interim Assistant Principal
(copy attached)

13. Board of Management Self-Evaluation Outcomes 2019/20 and Process 2020/21
Report by Clerk to the Board of Management and Interim Assistant Principal
(copy attached)

14. Higher Education Strategy 2020-23
Report by Vice Principal Curriculum and Quality Enhancement
(copy attached)

ITEMS FOR NOTING

15. Progress Against Strategic Priorities Session 2019/20 as at August 2020
Report by Principal and Communications & Planning Manager
(copy attached)

16. Performance Objectives

a) Review of Performance of Chair of Board of Management
Report by Senior Independent Member and Clerk to the Board

b) Principal's Performance Objectives 2020/21
Report by Chair of the Board of Management

c) Clerk to the Board's Performance Objectives 2020/21
Report by Chair of the Board of Management

(copies attached)

17. Senior Management Team Transition Arrangements
Report by Principal and Clerk to the Board
(copy attached)

18. Risk Appetite and Risk Register Review Feedback (Referred from the Audit and Risk Committee)
(copy attached)

RISK, EQUALITY AND DATA PROTECTION

19. Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda
(discussion)

20. Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda
(discussion)

21. Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda
(discussion)

22. Long Term Agenda
(copy attached)

23. Closure

24. Date of Next Meeting
Monday 5 October 2020 – location to be confirmed

25. All Press Releases relating to the College are available to view on the Board Portal via the following link:
https://intranet.glasgowkelvin.ac.uk/sites/board/Pages/press.aspx

Glasgow Kelvin College