Glasgow Kelvin College

Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held in WG1 and WG2 in the Springburn Campus at 5pm on Monday 14 March 2022

1. Sederunt

2. Apologies

3. Declarations of Interest

4. Minute of the Previous Meeting held on 13 December 2021 *(For Approval)*
(copy attached)

5. a) Matters Arising from the Previous Meeting held on 13 December 2021

b) Matters Arising / Action List *(For Noting)*
i) Board of Management Action Log as at March 2022
(copy attached)

ii) **Board of Management and Standing Committee Action Log**
Board of Management Action List - 2021 - 2022.xlsm

Standing Items

6. a) Chair's Report *(For Information)*
Report by Chair
(verbal)

b) Principal's Update Report *(For Information)*
Report by Principal
(copy attached)

c) Student Association Update *(For Information)*
Report by Students' Association Presidents
(copy attached)

7. Draft Standing Committee Minutes *(For Information)*
NOT IN THE PUBLIC DOMAIN
a) Draft Finance and Resources Committee Minute – 08 February 2022
b) Draft Executive Committee Minute – 10 February 2022
c) Draft Audit and Risk Committee Minute – 22 February 2022
(copies attached)

d) Draft Learning and Teaching Committee Minute – 2 March 2022
(copy to follow)

Glasgow Kelvin College

Items for Approval and Endorsement

8. **Code of Conduct, Standing Orders, Conflict of Interest Policy and Register of Interests**
Report by Director of Corporate Services and Secretary to the Board
(copy attached)

9. **Copyright Policy**
Report by Director of Corporate Services
(copy attached)

10. **Voluntary Severance Scheme – Reopening for Regional Foundation Apprenticeship Team - NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Director of Human Resources
(copy attached)

Items for Noting

11. **Supporting College Strategy 2022-27 - Strategic Framework, Metrics & Priority Mapping (Ref EFER Action / GAP 08) – NOT IN THE PUBLIC DOMAIN**
(Including, Strategic Planning Framework, Strategic Performance Metrics (Scorecard) and Strategic Priority Mapping)
Report by Principal
(copy attached)

12. **Progress Against Strategic Plan 2020-23 and Transformation & Renewal Plan 2020-23 Mid-Year Review AY 2021-22 – NOT IN THE PUBLIC DOMAIN**
Report by Principal
(copy attached)

13. **Future of Foundation Apprenticeship Delivery – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Vice Principal Curriculum
(copy attached)

14. **Finance Report – NOT IN THE PUBLIC DOMAIN**
(Including, Management Accounts to 31 January 2022 and the Quarter 2 Forecast)
Report by Vice Principal Operations and Head of Finance
(copy attached)

15. **National Fraud Initiative**
Report by Vice Principal Operations and Finance Manager
(copy attached)

Items of Correspondence

16. **Reappointment – Chair of Glasgow Colleges Regional Board**
Chair Reappointed - Glasgow Colleges Regional Board

Items for Information

17. **a) Item 17a - Review of HE and Essential Skills Strategies -Approved by L and T Committee on 2 March 2022.pdf**

b) Item 17b - Admissions Policy - Approved by L and T Committee on 2 March 2022.pdf

c) **Item 17c - Code of Learner Behaviour - Approved by L and T Committee on 2 March 2022.pdf**

Risk, Equality and Data Protection - Discussion

18. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

19. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

20. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

21. **Closure**

22. **Date of Next Meeting**
Monday 13 June 2022

23. **All Press Releases relating to the College are available to view on the Board Portal via the following link:**
Press Releases 2022